**ECO4 CONTRACTOR APPLICATION**

For Installers working in Doncaster who have access to ECO4 funding and are seeking approval via Flexible Eligibility**.**

**\*Please read the separate document entitled ECO Flex Application Process**

**Please complete the below and email this form to insulation.grants@doncaster.gov.uk**

**COMPANY FULL NAME:**

**COMPANY HEAD OFFICE ADDRESS:**

**DIRECTOR/S NAME AND CONTACT DETAILS:**

**The following documents (where applicable) must be provided to be held on record by CDC:**

* PAS 2030:2019 accreditation Certificate.
* Trust Mark registration.
* Gas Safe registration.
* Insurance Certificates including Public Liability, Employer Liability, and Indemnity Insurance.
* Complaints policy.
* Any additional accreditations such as MCS, RECC & NICEIC.

**Please provide below what measures you are registered to install:**

**Please provide energy company details where you are receiving funding.**

This information must be provided regardless of whether you have a direct relationship with an energy company or a funding broker.

In order for the Council to check the relationship status with the contractor please provide the details below:

**Funder Name:**

**Email:**

**Contact number:**

**Please provide details of your scheme provider.**

**Scheme Provider Name:**

**Scheme Provider contact number & Email:**

**Please provide details of your sub-contractors:**

1. Confirm you will leave all customers with a calling card displaying the contractor’s company details on. This must be for the company and not just the salesperson. **Yes/No**
2. Marketing Material – Please submit any marketing material used by yourselves or by lead generators. Failure to submit may delay on boarding.

**Marketing Material submitted Yes/No if No please give reason below:**

**Please indicate names of Lead Generators you are working with below:**

1. **Fees -** Confirm you will pay the fees as detailed in the ECO Flex Application Process

You will be invoiced periodically by the Council. Fee is subject to change. **We do reserve the right charge a resubmission fee for incorrect applications as detailed in the ECO Flex Application Process.**

**(£75 per property)** **Yes/No**

1. **Please provide below the contact name/s and email/s of the people who will be sending the applications.**
2. Confirm you have read the **ECO Flex Application Process** Document **Yes/No**
3. **Monitoring and Reporting -** Confirm you will report to CDC on which measures have been installed and the savings attributed on a quarterly basis. **YES/NO**
4. Would you like to be included on an installer list for customer enquirers for ECO4? **YES/NO. If Yes please provide a contact number and email for customer enquiries below:**

**Remittances:** Could you please provide your full Company name also the details below regarding your accounts Section.

**Full Company Name:**

**Company Address:**

**Postcode:**

**Contact Name:**

**Contact Number:**

**Email:**

All invoices will include VAT.

Signed ----------------------- Date -------------------

Name ------------------------ Position ------------------